



Facility

Name: VICKIE GARCIA **License Number:** 25859
Address: 914 Thornton, CLOVIS, NM 881010000
Phone: 5757637404 **Fax:** **E-mail:**

License Information

Type: 2 Star Group Child Care Home **Status:** Licensed **Issue Date:** 08/27/2017 **Expiration Date:** 08/26/2018

Capacity

Over Age 2: 8 **Under Age 2:** 4 **Night Care:** 0 **Playground:** 0
Square Footage: 210

Census

Over 2: 3 **Under 2:** 1

Classrooms

Number of Classrooms: 1

Days and Hours of Operation

Monday 12:00 PM - 11:59 AM	Tuesday 12:00 AM - 11:59 PM	Wednesday 12:00 AM - 11:59 PM	Thursday 12:00 PM - 11:59 PM	Friday 12:00 AM - 11:59 PM
Saturday Closed	Sunday 12:00 AM - 11:59 PM			

Inspection

Date: 06/28/2018 **Time In:** 2:15 PM **Time Out:** 5:25 PM **Purpose:** Annual

Licensure

8.16.2.31 A Licensing Requirements

Compliance

Licensure (continued)**8.16.2.31 B Capacity of a Home****Non-compliance**

The group day care home exceeded the allowable number of children stated on the license by either total or age as evidenced by The home provider is now using a licensed room for her grand daughter.

She now has one licensed room and currently has a licensed capacity for 6 children.

On 06/05/18 provider had 7 children from 10:00 am to 3:00 pm, putting home over capacity by 1 child.

On 06/12/18 provider had 7 children from 10:00 am to 3:00 pm putting home over capacity by 1 child.

On 06/25/18 provider had 8 children from 10:00 am to 3:15 pm putting home over capacity by 2 children.

On 06/26/18 provider had 7 children from 10:00 am to 3:25 pm putting home over capacity by 1 child.

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Corrective Action Plan

The home will limit the number of children in care to the authorized capacity.

Regulation: 8.16.2.31.B.1.

Date to be Completed: 06/28/2018

The home is caring for more than 6 children with no second educator present.

On 06/05/18 provider had 7 children from 10:00 am to 3:00 pm, putting home over ratio by 1 child.

On 06/12/18 provider had 7 children from 10:00 am to 3:00 pm putting home over ratio by 1 child.

On 06/25/18 provider had 8 children from 10:00 am to 3:15 pm putting home over ratio by 2 children.

On 06/26/18 provider had 7 children from 10:00 am to 3:25 pm putting home over ratio by 1 child.

Corrective Action Plan

The home will not provide childcare for more than 6 children unless a second qualified educator is present.

Regulation: 8.16.2.31.B.4.

Date to be Completed: 06/28/2018

8.16.2.31 C Incident Reporting Requirements**Compliance****Administrative Requirements****8.16.2.32 A Administrative Records****Compliance****8.16.2.32 B Mission, Philosophy and Curriculum Statement****Compliance**

Administrative Requirements *(continued)*

8.16.2.32 C Parent Handbook

Non-compliance

The child care home does not have a complete parent handbook. The following general information needs to be included: parent handbook that included policies and procedures. The home's policies and procedures regarding the following need to be included: disenrollment procedures, policies and procedures shall include how the home will maintain a positive environment and will focus on preventing the expulsion of children age birth to five..

Corrective Action Plan

A parent handbook with required general information and policies and procedures will be completed and distributed.

Regulation: 8.16.2.32.C.

Date to be Completed: 07/28/2018

8.16.2.32 D Children's Records

Compliance

8.16.2.32 E Personnel Records

Compliance

8.16.2.32 F Personnel Handbook

Compliance

Personnel & Staffing

8.16.2.33 A Personnel and Staffing Requirements

Compliance

8.16.2.33 B Staff Qualifications and Training

Compliance

Services & Care of Children

8.16.2.34 A Guidance

Compliance

8.16.2.34 B Naps or Rest Period

Compliance

8.16.2.34 C Additional Requirements for Infants and Toddlers

Compliance

8.16.2.34 D Diapering and Toileting

Compliance

8.16.2.34 E Additional Requirements for Children with Special Needs

Compliance

8.16.2.34 F Night Care

Compliance

8.16.2.34 G Physical Environment

Compliance

8.16.2.34 H Social-Emotional Responsive Environment

Compliance

8.16.2.34 I Equipment and Program

Compliance

8.16.2.34 J Outdoor Play

Compliance

8.16.2.34 K Swimming, Wadding and Water

N/A

Food Service (continued)

8.16.2.34 L Field Trips

Compliance

Food Service

8.16.2.35 B Meals and Snacks

Compliance

8.16.2.35 C Menus

Compliance

8.16.2.35 D Kitchens

Non-compliance

A food, leftover is not properly stored; the item is not labeled and dated.

Food in the refrigerator and freezer was stored in air tight container but was not labeled or dated.

Corrective Action Plan

Proper food storage practices will be implemented.

Regulation: 8.16.2.35.D.4.

Date to be Completed: 07/28/2018

8.16.2.35 E Meal Times

Compliance

Health & Safety Requirements

8.16.2.36 A Hygiene

Non-compliance

The children, staff failed to wash their hands with soap and warm running water after changing a diaper.

Corrective Action Plan

Instruction in required hand washing will be provided to staff and children.

Regulation: 8.16.2.36.A.1.a.

Date to be Completed: 06/28/2018

8.16.2.36 B First Aid Requirements

Compliance

8.16.2.36 C Medication

Compliance

8.16.2.36 D Illness and Notifiable Diseases

Compliance

8.16.2.37 A-G Transportation Requirements for Homes

Non-compliance

A vehicle used for transporting children is not equipped with [a fire extinguisher, water, and a blanket].

Corrective Action Plan

The vehicle will be equipped with required items.

Regulation: 8.16.2.37.A.

Date to be Completed: 07/28/2018

8.16.2.37 A-G Transportation Requirements for Homes (continued)**Non-compliance**

The vehicle used for transporting children is not clean inside and out.

Corrective Action Plan

The home will schedule cleaning and make sure the vehicle is cleaned.

Regulation: 8.16.2.37.C.

Date to be Completed: 07/28/2018

The provider failed to provide proof the vehicle has current insurance coverage.

Corrective Action Plan

insurance coverage will be obtained.

Regulation: 8.16.2.37.F.

Date to be Completed: 07/28/2018

Buildings, Grounds & Safety**8.16.2.38 A Housekeeping****Non-compliance**

The premises, tables, floors in the Kitchen are not clean/disinfected as evidenced by dirty, sticky residue and trash and left over food. Provider also admitted to having problems with roaches and explained that is why the food was moved to a bedroom and placed in totes.

Corrective Action Plan

Cleaning will be completed and a schedule for routine cleaning will be established.

Regulation: 8.16.2.38.A.1.

Date to be Completed: 07/28/2018

8.16.2.38 B Pest Control**Non-compliance**

The home has not received a recent pest control treatment from a pest control applicator that is licensed in New Mexico. The home has not had a treatment since November 2017.

Corrective Action Plan

A New Mexico licensed applicator will be used to apply pesticides on the home's buildings or grounds within ten days.

Regulation: 8.16.2.38.B.1.

Date to be Completed: 07/01/2018

8.16.2.38 C Mechanical Systems**Compliance****8.16.2.38 D Lighting, Lighting Fixtures and Electrical****Compliance****8.16.2.38 E Exits****Compliance**

Buildings, Grounds & Safety (continued)**8.16.2.38 F Toilet and Bathing Facilities:**

Compliance

8.16.2.38 G Safety Compliance**Non-compliance**

The home failed to conduct a fire drill for the month(s) of February, March, April, May.

Corrective Action Plan

A monthly fire drill will be held and recorded.

Regulation: 8.16.2.38.G.3.

Date to be Completed: 06/28/2018

The home failed to conduct an emergency preparedness practice drills for at least once a quarter. Home did not conduct an emergency preparedness drill during the 1st quarter of 2018.

Corrective Action Plan

A home will conduct emergency preparedness practice drills at least quarterly beginning January of each calendar year.

Regulation: 8.16.2.38.G.3.

Date to be Completed: 06/28/2018

8.16.2.38 H Smoking, Firearms, Alcoholic Beverages, Illegal Drugs and Controlled Substances

Compliance

8.16.2.38 I Pets

N/A

Additional Comments


Due to home provider using one of the licensed rooms as a bedroom for her granddaughter, the home now has a licensed capacity of 6 children.

Signatures

Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.



Surveyor: Nicholas Conde



Facility Representative: Vickie Garcia